EROAD

Depot Setup – Creating a Geofence

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Learning Objectives

In this training session, you will:

- View geofences in the Activity screen
- Create a geofence

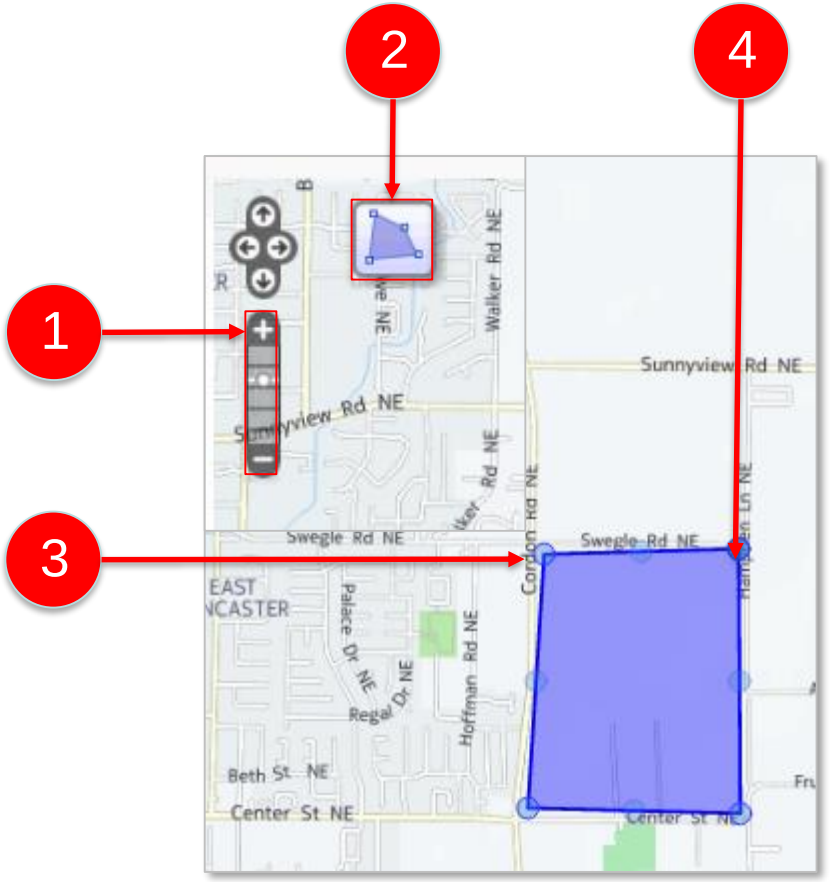
Depot Setup – Viewing Geofences in the Activity Screen

EROAD's geofencing feature uses a global positioning system (GPS) to define geographical boundaries in Depot. This enables Depot to report time utilization and speed about vehicle activity within the geofence boundary.

1. Click the **Geofences** tab to see a list of geofences.
2. (optional) Enter a name or tag in the **Search** field, if needed.
3. (optional) Click the **Types** drop-down list to search for a specific type of geofence.
4. (optional) Click the **Filter** tab to search for a specific notification type.
5. Click on a geofence name in the list to display an image of it on the map. Depot allows you to edit, delete, or hide a geofence using the links on the map.

Depot Setup – Create a Geofence

1. Use the **Zoom** tool on the map to locate the area that you want to geofence. ***Note:*** *The geofence must be at least 820 feet in diameter*.
   (Alternate) Enter the address in the **Address Search** field in the upper right corner of the map to quickly locate the area.
2. Click the purple **Geofence** button. The button appearance changes when it is activated.
3. Click the corners of the area to geofence. You'll see the tool begin to draw the shape on the map.
4. Double click the last corner of the shape to lock the position.

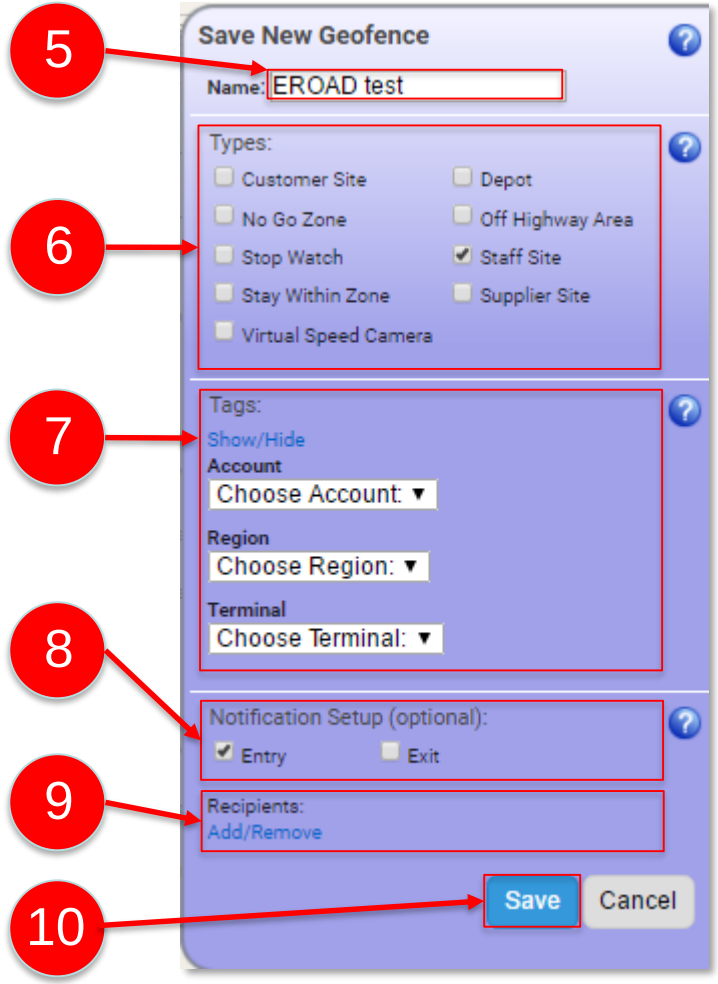


Depot Setup – Create a Geofence (continued)

The Save New Geofence dialog box displays so you can name and define the type of geofence.

5. Enter the new geofence name in the **Name** field.
6. Click the applicable geofence **Type** check box.
7. (optional) Click the **Show Tags** link to assign a tag to the geofence site, if applicable.
8. (optional) Click the (Entry or Exit) **Notification Setup** checkbox, if applicable.
9. (optional) Click the (Add/Remove) **Recipients** link, if applicable.
10. Click the **Save** button to save the new geofence.

Note: *You can click the question mark icon to access the help files for more information about each section.*



Learning Summary

In this training session, you:

- Viewed geofences in the Activity screen
- Created a geofence

THANK YOU