EROAD
Depot Setup – Add a Vehicle

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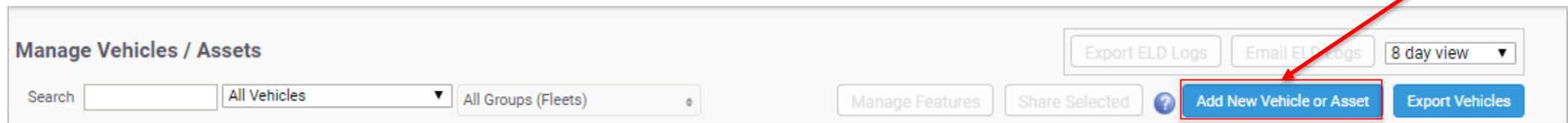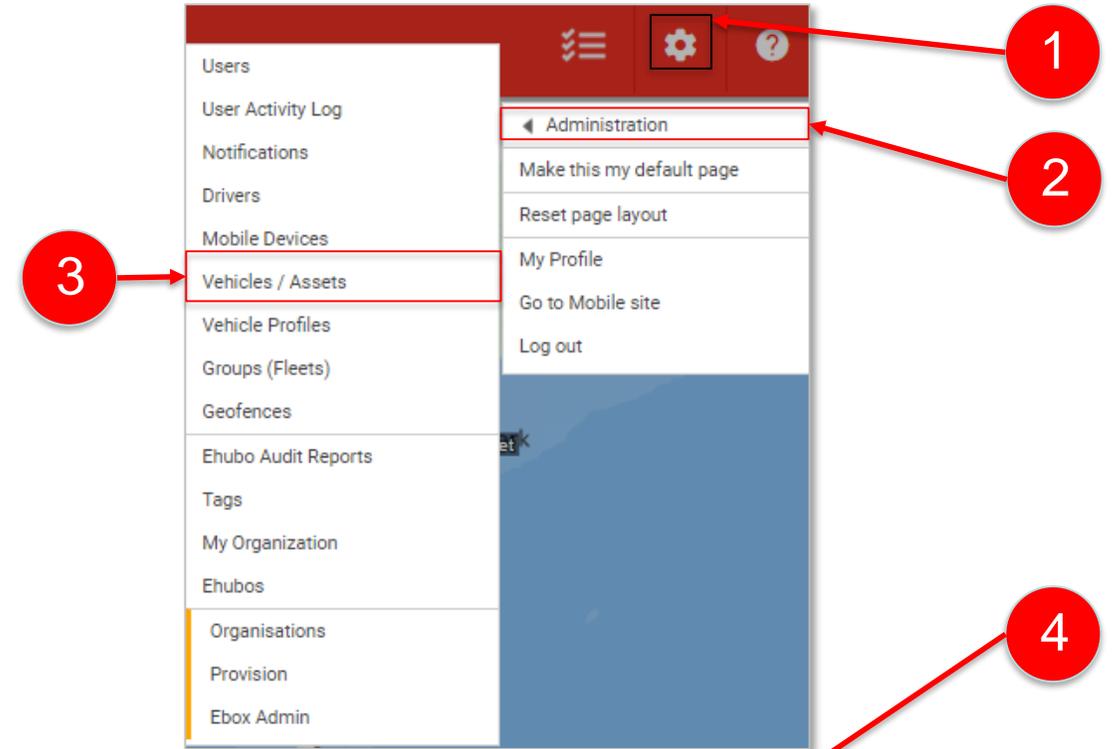# Learning Objectives

In this training session, you will:

- Add a vehicle

Depot Setup – Access Vehicles / Assets

Perform the following steps to add a vehicle.

1. Click the **Settings** icon.
2. Click the **Administration** menu.
3. Click the **Vehicles / Assets** submenu.
4. Click the **Add New Vehicle or Asset** button.

Depot Setup – Add a Vehicle

1. Click the **Group (Fleet)** drop-down arrow and select the applicable fleet.

2. Click the **Weight Type** drop-down arrow and select the type.

3. Select the applicable **Classification** option.

4. Enter the **Name** of the unit.

5. Click the **Registration State** drop-down arrow and select the state.

6. Enter the **Registration Plate** information.

You can add Vehicles or Assets to the Depot in order maintain them in the Service Module

Organisation:	EROAD Support US
Group (Fleet):	Support ▼
Weight Type:	Heavy ▼

Classification:
- ◉ Registered Vehicle - Powered
- ○ Registered Vehicle - Unpowered (ie.Trailer)
- ○ Unregistered - Asset

Name (Unit No):	123
Registration State:	Oregon ▼
Registration Plate:	ORE4567
Make:	Mfr Name
Model:	Model Name
Year:	2017
Axles:	2 ▼ (for icon)
VIN:	
Asset Code:	(optional)
Cost Centre:	(optional)

Add Vehicle   Cancel

Depot Setup – Add a Vehicle - continued

7. Enter the **Make** of the vehicle.
8. Enter the **Model** information.
9. Enter the **Year** of the vehicle.
10. Click the **Axles** drop-down arrow and select the number of axles.
11. Enter the **VIN** information.
12. (optional) Enter the **Asset Code** information.
13. (optional) Enter the **Cost Center** information.
14. Click the **Add Vehicle** button.

Learning Summary

In this training session, you:

- Added a vehicle

THANK YOU