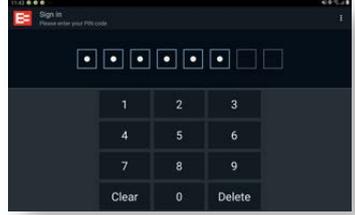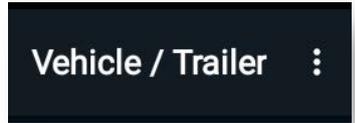# EROAD

<u>Drive</u> Checklist

Starting your shift

☐ **Enter your PIN.**
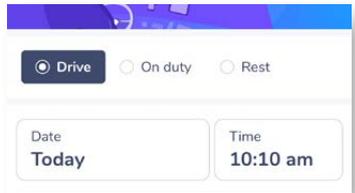Your PIN is supplied by your company.

☐ **Select truck/trailer.**
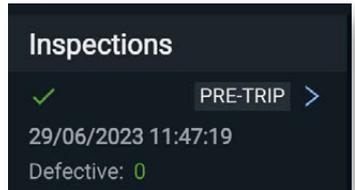Tap **Vehicle / Trailer**, and select.

Vehicle / Trailer ⋮

☐ **Check the clock.**
Re-certify logs if prompted.

⚠ Uncertified logbook
Your logbook is due.   View

☐ **Start the clock.**
Tap **EWD**, enter details, select **On Duty** or **Drive.**

◉ Drive   ○ On duty   ○ Rest
Date: Today   Time: 10:10 am

☐ **Pre-trip inspection.**
Tap **Inspection History** > **Perform Inspection** and follow the steps.

Inspections
✓   PRE-TRIP >
29/06/2023 11:47:19
Defective: 0

☐ **Check Jobs.**
Tap **Jobs**; tap the current job's destination for navigation.

Jobs
NUMBER 30616   TICKET DLV_53271014
DESTINATION   2 Chestnut Grove, Kellyville, NSW 📍
SLUMP   90
TRUCK IN FRONT   40532
NEXT: LOADED

Drive Checklist

Keep track of your time
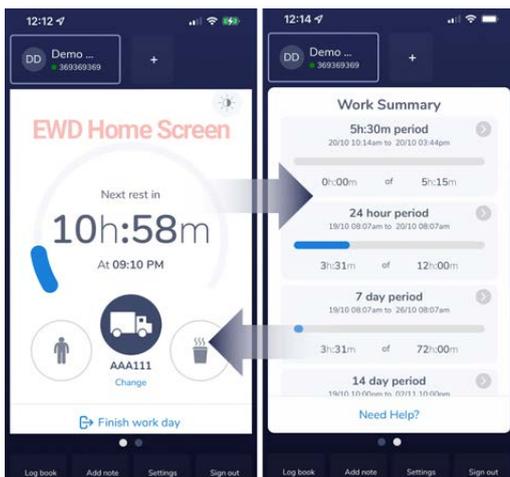
☐ ## Changing duty status
Tap **On Duty**, **Drive** and **Rest** when applicable. The progress curve indicates how long you may spend in any state.

Finishing your shift

☐ ## Change Status to **Rest**.
This ensures your clock counts in the correct time block.
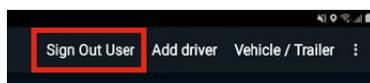
☐ ## Tap **Finish work day**.
Check your shift's details, edit where necessary.

Finish work day

☐ ## Tap **Certify Now**.
Enter your PIN. Return to Drive.

⚠ This logbook has not been certified yet   Certify Now

☐ ## Tap **Sign Out User.**
Sign out of Drive to close the shift.

Sign Out User   Add driver   Vehicle / Trailer   ⋮

Troubleshooting

Uncertified logs must be certified before a new shift can start.

* **You must add a note for every change.**

* **It's possible to 'edit' yourself into a violation.**

Consult the EWD Operator Manual for more information.

Roadside checks: Tap **Logbook**, then **Compliance view** ⬤. This ensures the enforcement officer can't change or get private info. The officer might add normal admin details into your logbook. When finished, re-tap ⬤, enter your PIN, and return to the Home screen.